

Before you replace the letter

Fill digitally or print. Use a private family label; do not record passport numbers here.

Family label

Review date

1. Define the question

What do you want the document to support?

☐ Travel

☐ Residence application

☐ Other / unsure

2. Read the complete authorization

Who gives permission, and how is their authority shown?

Which child is identified? Do the names match across the file?

What actions does the text authorize?

What dates, expiry or limits appear?

3. Mark the next review step

☐ Ask whether the wording covers the intended residence application.

☐ If consent is disputed or a court order applies, ask a qualified lawyer.

☐ Keep the signed original intact; use a separate copy for notes.

An apostille authenticates origin; it does not add missing permission. [2]

Track the complete document set

For each item, record status, the gap and the next person who needs to act.

Status suggestions: Have / Request / Review / Not applicable (confirm)

Child passport and photo

Status

Next action / owner

Birth record + authentication

Status

Next action / owner

Parent authorization + authentication

Status

Next action / owner

Spanish translations, where applicable

Status

Next action / owner

Sponsor visa / application status

Status

Next action / owner

Relevant court / guardianship records

Status

Next action / owner

Final file check

☐ All pages readable

☐ Names compared

☐ Originals safe

Keep each source document with its authentication pages and translation.

Bring useful questions to review

Complete this page before buying replacements or choosing wider application support.

Questions to resolve

Does the existing authorization cover the intended application?

What authority or custody issue needs a lawyer's advice?

What is the sponsor route and filing sequence?

Which stay / travel dates need separate official confirmation?

Choose one next action

Action

Owner

By

Have documents? Talk to Chip about what you need:

ecuapass.com/intake

Administrative completeness review. Legal opinions and filing are separate.

Sources and scope

Checked September 20, 2026. Confirm requirements for your case at filing.

[1] Ecuador Foreign Ministry: temporary residence amparo procedure.

[2] HCCH Apostille Convention: Articles 3 and 5.

Guide: ecuapass.com/visas/dependent-visa#child-documents